

# Equality, Diversity, Cohesion and Integration (EDCI) screening



As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being or has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

<b>Directorate:</b> Resources and Housing	<b>Service area:</b> Strategy and Investment
<b>Lead person:</b> Louise Almond	<b>Contact number:</b> 0113 378 1347

**1. Title:**

Is this a:

**Strategy / Policy**
 **Service / Function**
 **Other**

**If other, please specify**

**2. Please provide a brief description of what you are screening**

Leeds City Council’s Housing Stock currently comprises 957 Solar PV systems installed on the roofs of domestic homes and commercial dwellings across the city. In 2021, the council has bids for PV systems to be installed on a further 34 commercial dwellings.

A procurement exercise is required in order to find a contractor to undertake the Solar PV monitoring for a period of 4 years from 2021/22 to 2024/25. From the period of 2015-2020 a total surplus income of £1.15m has been contributed to the Housing Revenue Account from the energy regulator, Ofgem.

The contractor’s activities will consist of monitoring feed-in-tariff generation of Solar PV energy contributions to the national network grid. This includes:

- Maintaining the provision of Portal Services including, maintaining web

browser access, Application Program Interfaces (APIs) for data exchange, user management services, service provisioning, group access management, report sign up, dashboard metrics.

- Data monitoring services including, SIM activation, configuration of meters and modems, management of communications infrastructure, collection storage and management of data, provision of alarms and system training services.
- Back-up services including high availability storage, weekly back-ups, data center security and RAID1 (Redundant Array Independent Disks).
- Maintenance services including the release of new versions of the portal and Hub on a regular basis.

### 3. Relevance to equality, diversity, cohesion and integration

All the council's strategies and policies, service and functions affect service users, employees or the wider community – city wide or more local. These will also have a greater or lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation. Also those areas that impact on or relate to equality: tackling poverty and improving health and well-being.

Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?		X
Have there been or likely to be any public concerns about the policy or proposal?		X
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		X
Could the proposal affect our workforce or employment practices?		X
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> <li>• Eliminating unlawful discrimination, victimisation and harassment</li> <li>• Advancing equality of opportunity</li> <li>• Fostering good relations</li> </ul>		X

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.

- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

#### 4. Considering the impact on equality, diversity, cohesion and integration

If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.

Please provide specific details for all three areas below (use the prompts for guidance).

- **How have you considered equality, diversity, cohesion and integration?** (think about the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)

The project team has considered the type of service being provided as procuring a service, the alignment with the aspirations of the Best Council Plan have been considered alongside the full scope of services to be delivered.

The project team has considered whether to gather data on the protected characteristics of the residents within the dwellings whereby a solar PV system is installed. The project team has also considered whether satisfaction data is relevant to this project from the STAR survey.

Full consideration has been given as to whether any groups of people are likely to be affected by procuring this service, including any protected characteristics. Any potential barriers and positive and negative impacts have also been considered.

- **Key findings**

(think about any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)

The project team has concluded that there are no positive or negative impacts on different equality characteristics. This procurement is for passive monitoring of energy generation and no communication with residents is expected as part of this procurement.

New versions of the Portal will be designed in line with NEC3 contractual obligations and a scope of works document which will levy the successful contractor to design and develop interfaces which meet the needs of the council.

There is no potential to promote strong and positive relationships between groups nor the potential to bring groups / communities into increased contact through this procurement. There are also, no perception that the proposal could benefit one group at the expense of another.

- **Actions**

(think about how you will promote positive impact and remove/ reduce negative impact)

There are no actions arising from this EDCI screening, as the project team has determined there is no positive or negative impact resulting from procuring this service on any equality, diversity and inclusion characteristics.

**5. If you are **not** already considering the impact on equality, diversity, cohesion and integration you **will need to carry out an impact assessment.****

Date to scope and plan your impact assessment:

Date to complete your impact assessment

Lead person for your impact assessment  
(Include name and job title)

### 6. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening

Name	Job title	Date
Louise Almond	Planned Works Team Leader	07/04/2021
<b>Date screening completed</b>		06/04/2021

### 7. Publishing

Though **all** key decisions are required to give due regard to equality the council **only** publishes those related to **Executive Board, Full Council, Key Delegated Decisions** or a **Significant Operational Decision**.

A copy of this equality screening should be attached as an appendix to the decision making report:

- Governance Services will publish those relating to Executive Board and Full Council.
- The appropriate directorate will publish those relating to Delegated Decisions and Significant Operational Decisions.
- A copy of all other equality screenings that are not to be published should be sent to [equalityteam@leeds.gov.uk](mailto:equalityteam@leeds.gov.uk) for record.

Complete the appropriate section below with the date the report and attached screening was sent:

For Executive Board or Full Council – sent to <b>Governance Services</b>	Date sent:
For Delegated Decisions or Significant Operational Decisions – sent to appropriate <b>Directorate</b>	Date sent:
All other decisions – sent to	Date sent:

<a href="mailto:equalityteam@leeds.gov.uk">equalityteam@leeds.gov.uk</a>	
--	--